



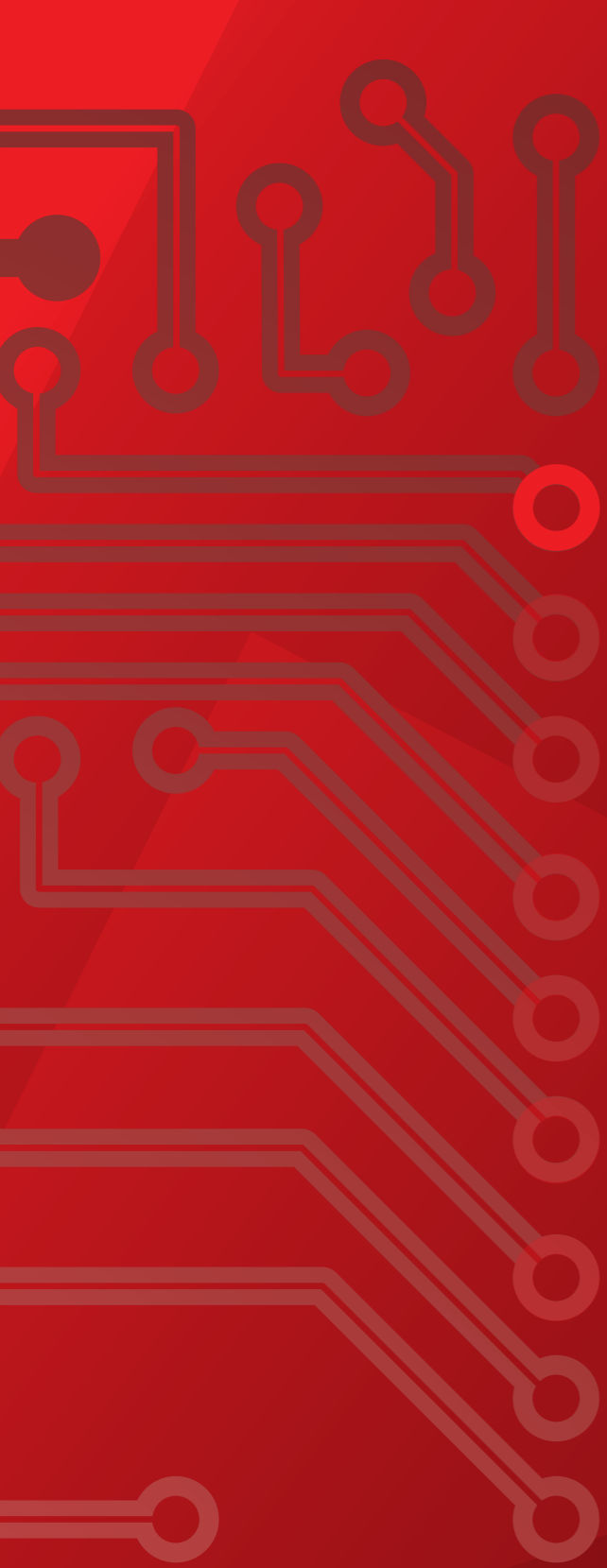
 SAFETY SERVICES<sup>®</sup>

OPERATING SINCE 1996

# Student booking process

Tap here to  
advance





Step1

Go to [www.iacsafetyervices.com.au](http://www.iacsafetyervices.com.au)

Step2

Step3

Step4

Step5

Step6

Step7



SAFETY SERVICES®

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Step1

Step2

Step3

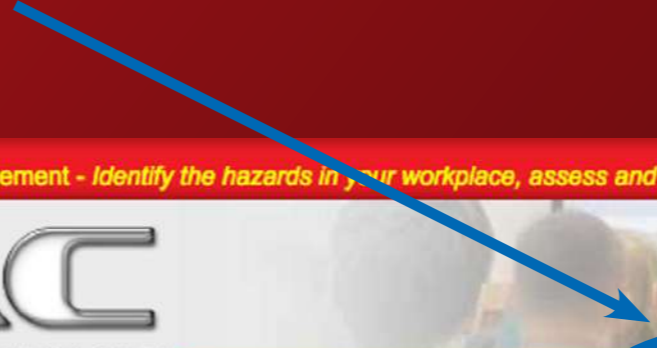
Step4

Step5

Step6

Step7

Click here



[This will redirect you to the current month of upcoming classes].



Step1

Step2

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Step7

Select the applicable training course, depending on the date and location of your choice.

- Course type, location, start date, length, course time, cost, availability and units available on the day.

Start Date	Plan / Industry Name	Location	Day(s)
28th Jul 2014	Disconnect & Reconnect and Metering	Blacktown	4
28th Jul 2014	Initial Crane and Plant Operators and Observers	Yennora	2
29th Jul 2014	Refresher Crane and Plant Operators and Observers	Ballina	1 FULL

To book into the class you wish to enrol in.



Step1

Step2

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Step7

You have the choice to “Booking just for myself”  
“Booking for others” and “Booking for myself + others”



Tap here for: **Information you will need to know**



## Information you will need to know

	Yourself	Others
Construction Induction card	✓	✓
Full name	✓	✓
Date of Birth	✓	✓
Address	✓	
Gender	✓	✓
Mobile phone	✓	✓
Recognise prior learning (RPL)		✓
Language and cultural diversity	✓	✓
Disability information	✓	✓
Language, Literacy and Numeracy (LLN) questions	✓	✓
Schooling information	✓	
Previous qualification archived	✓	
Employment information	✓	
Study reasoning	✓	



## Stage 1

### Booking Form - Step 1 of 4

Please read & agree to the following document(s):

Student Kit

### Personal Protective Equipment:

You will need to visit workplaces as part of your learning experience. Compulsory PPE obligations apply to these workplaces as they are deemed Construction Sites. You must obtain and use the PPE according to specification. Attendance will be refused if you do not have and use your PPE correctly.



I have read & agreed to the listed documents

Submit

Agree that you have viewed the student kit and you will wear the correct PPE to training. [Click you have read the listed documents above.]

## Stage 2

Fill out the details and select the number of students you are going to enrol.

**Booking Form - Step 2 of 4**

**ASP Rescue Refresher**

Start Date Wednesday, 30th July 2014 at Unit 1, 39-41 Fourth Avenue, Blacktown

Number of Students enrolling \* 1  
\$400.00 (GST Free) ← \$ automatically changes with number of students selected

Company

Address

Contact Phone

Email

Comments

Units of Competency

- UETTDREL14A - Working safely near live electrical apparatus as a non-electrical worker
- UETDRRF02B - Perform pole top rescue
- UETDRRF03B - Perform EWP rescue
- UETDRRF06B - Perform rescue from a live LV panel
- UETDRRF08B - Perform EWP controlled descent escape
- UETDRRF10B - Provide first aid in an ESI environment
- UETDRRF11A - Testing of connections to low voltage electricity networks
- HLTCP211A - Perform CPR

You can also select and de-select which units your wish your students or yourself to be trained in. This will also change the price.



## Stage 3

Enter the information for the students you wish to enrol.

[Note: Compulsory Fields exist]

For yourself

**Booking Form - Step 3 of 4**

**Enrolment form - You**

**Personal details**

Construction Induction Card No (must be sighted)

**Given names**  **Family Name (surname)**

**Employer**  **Mobile Number**

**Email address**  **Email address (re-enter)**

For others

**Booking Form - Step 3 of 4**

**Enrolment form - Others**

**1. Student Details**

**Given Name(s)**  **Family Name**

**Gender:**  Male  Female **Date of Birth**

## Stage 4

Confirm all the details entered are correct

### Confirm Booking Details (Step 4 of 4)

#### Class Details:

**Class Name** Refresher Crane and Plant Operators and Observers  
**Start Date** Tuesday, 15th July 2014  
**Location** Unit 1, 39-41 Fourth Avenue, Blacktown

**Comments/Instructions** Additional information

#### Contact Details:

**Company** TEST  
**Address** 123 TEST ST TESTTOWN  
**Contact Phone** 0423456789  
**Email** Test@testing.gmail.com

1. Student Test

#### Participants



Step1

Step2

Step3

Step4

Step5

Step6

Step7

**TOTAL COST: \$225 AUD**  
(GST Free)

\* All prices are in Australian (AUD)  
currency.



Proceed to payment / finalise booking

Proceed with payment and finalise booking for yourself with either PayPal or credit card of your choice.

The 2 options for payment are upfront (paypal or credit / debit card) and purchase orders.

**Upfront:** click on proceed to payment where you will be redirected to the Paypal site, where you can either pay through your own Paypal account or select 'Don't have a Paypal account, you can pay with a credit or debit card. This will take you to a credit card / debit card payment page.



Step1

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**Step6**

Step7

When booking for others you are able to put in a purchase order.

**Purchase Order Details  
(optional)**

**Enter Purchase Order**

[Purchase orders will await approval from IAC Safety Services and bookings is not confirmed until IAC has accepted your purchase order. IAC reserves the right to refuse purchase orders if the booking is made by a company with a poor payment record.]

[Purchase orders may be used in lieu of direct payment only when approved by authorised IAC Safety Services persons in advance. When you click on the Purchase order button you will be redirected a page where the Purchase Order details are to be recorded. Once completed, click on the Proceed to Payment button and you will be redirected. When all information and payment is complete, the system will send temporary confirmation to the email address nominated in the booking.]





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Step7

The final step in the booking process is the proposal and acceptance of IAC Safety Services subscription acceptance to receive future notifications. This is offered by IAC Safety Services to meet Spam and Privacy obligations.

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- Prior to my license expiring
- Upcoming courses
- Industry Events
- Newsletters
- Industry-related offers

your email address

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Enter letters as above

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